



## DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

### NOTICE TO BIDDERS

**IFB# 09022021LJS SCS Bid 5 – HVAC Renovations (16) Locations**

**DEADLINE: September 2, 2021 11:00 AM, Central Time**

Shelby County Schools (SCS) is accepting bids for the project listed above, in **red**. A mandatory Pre-Bid Conference will be held at the school and location listed below:

Wooddale High School, 5151 Scottsdale Avenue, Memphis, TN 38118 on August 3<sup>rd</sup> at 9:30 a.m. CST.

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to William Webb, [webbw@scsk12.org](mailto:webbw@scsk12.org) and LaJuanna Jones-Sulton, [jonessultonlm@scsk12.org](mailto:jonessultonlm@scsk12.org) by 10:00AM/CST on August 13, 2021. Subject line of email shall read “IFB# 09022021LJS SCS Bid 5 – HVAC Renovations (16) Locations”. Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum on Procurement’s website on August 19, 2021 by 4:00PM.

### IMPORTANT DATES:

Bid Release	July 27, 2021
Pre-Bid Meeting	August 3, 2021 @ 9:30am
Questions or Requests Due	August 13, 2021, @ 10:00am
Questions and Answers Posted	August 19, 2021, 4:00 pm
Bid Due / Bid Deadline	September 2, 2021, 11:00 am

Thank you.  
Procurement Services  
Shelby County Schools